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February – July 2021

Technical Assistance to Support the Decentralization of
Disaster Risk Management in Ethiopia

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ACRONYMS AND ABBREVIATIONS

| | |
|------------------|--|
| ACDRM | Africa Centre for Disaster Risk Management |
| ANRS-DPFSPANSSCC | Amhara National Regional State Disaster Prevention and Food Security Program, and Areas in Need of Special Support Coordination Commission |
| AU | African Union |
| BRE | Building Resilience in Ethiopia |
| CMDRR | Community based Disaster Risk Reduction |
| CC | Climate Change |
| CCA | Climate Change Adaptation |
| CF | Contingency Fund |
| CP | Contingency Planning |
| CRGE | Climate Resilient Green Economy |
| DRR | Disaster Risk Reduction |
| DRM | Disaster Risk Management |
| DDRME | Decentralization of Disaster Risk Management in Ethiopia |
| DRMTWG | Disaster Risk Management Technical Working Group |
| DRM-SPIF | DRM Strategic Programme and Investment Framework |
| NDRMC | National Disaster Risk Management Commission |
| DPFSPANSSCC | Amhara National Regional State Disaster Prevention and Food Security Program, and Areas in Need of Special Support Coordination Commission |
| EWS | Early Warning System |
| EUD | European Union Delegation |
| EUTF | European Union Trust Fund |
| FAO | Food and Agriculture Organization of the United Nations |
| FBOs | Faith Based Organization |
| GFDRR | Global Facility for Disaster Risk Reduction |
| GoE | Government of Ethiopia |
| IDPs | Internally Displaced Persons |
| IGAD | Intergovernmental Organization on Development |
| INGOs | International Non-Governmental Organizations |
| NKE | Non Key Expert |
| MEFCC | Ministry of Environment, Forest and Climate Change |
| MoANR | Ministry of Agriculture and Natural Resources |
| NKE | Non Key Expert |
| OCHA | Office for Coordination of Humanitarian Affairs |
| ODRMC | Oromia Disaster Risk Management Commission |
| PCDP | Pastoral Community Development Project |

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| | |
|--------|---|
| PSNP | Productive Safety Net Programme |
| RIPA | Resilience in Pastoral Areas |
| SLMP | Sustainable Land Management Programme |
| SRDRMC | Somalia Region Disaster Risk Management Commission |
| SDRMC | Sidama Region Disaster Risk Management Commission |
| SNNPR | Southern Nations Nationalities Peoples Region |
| SDRMC | Southern Nations Nationalities Peoples Region Disaster Risk Management Commission |
| TAT | Technical Assistance Team |
| TL | Team Leader |
| ToR | Terms of reference |
| UN | United Nations |
| UNDRR | United Nations office for Disaster Risk Reduction |
| UNDP | United Nations Development Programme |
| UNICEF | United Nations Children Funds |
| USAID | United States Agency for International Development |
| WDMAP | Woreda Contingency Plans and Disaster Risk Profiles and Management Action Plans |
| WDRPs | Woreda Disaster Risk Profiles |
| WFP | World Food Programme |

INTRODUCTION

This is the second Technical Assistance Team (TAT) progress report presented for the project “Decentralization of Disaster Risk Management in Ethiopia (DDRME)” for the reporting period February 1, 2021 to July 31, 2021.

This progress report aims at presenting specific TAT support but also joint actions with the beneficiary agencies, The National Disaster Risk Management Commission (NDRMC), Oromia DRM Commission (ODRMC) and Amhara National Regional State Disaster Prevention and Food Security Program, and Areas in Need of Special Support Coordination Commission (ANRS-DPFSPANSSCC).

The report further highlights progress in EU DDRME TAT project implementation support and in coordination, collaboration with other DRR actors in Ethiopia for synergy.

The report is structured as follows (**similar to first report**):

- **Section 2** of the report outlines the background to the programme and the Key Result Areas
- **Section 3** provides a narrative overview of the reporting period, highlighting the challenges and mitigation factors as well as high-level assessment of progress of detailed activities in each of the Key Result Areas
- **Section 4** provides an overview of the utilisation of resources, from the perspective of the main / incidentals budget for Key and Non Key Experts (NKE) days
- **Section 5** revised Strategy and Work Plan (August 2021 to January 2022)
- **Section 6** provides annexures of some documents produced by TAT during reporting period (**submitted separately**).

DDRME PROJECT OVERVIEW AND KEY RESULT AREAS

The Decentralization of Disaster Risk Management project in Ethiopia (DDRME) is funded under the European Union (EU) Emergency Trust Fund for Africa (EUTF)¹. The European Union Delegation (EUD) to Ethiopia signed three (3) grants with beneficiaries: two grants are signed directly with Amhara National Regional State and Oromia National Regional State; and the third grant with the National Disaster Risk Management Commission (NDRMC) on behalf of Somali National Regional State, Southern Nations Nationality Peoples Region (SNNPR) and Sidama National Regional States; respectively.

2.1 Project objectives

2.1.1 Overall objective

The overall objective is to strengthen households, communities and local authorities to manage and adapt to disasters and other risks, thus reducing their vulnerability, humanitarian and economic impact, as well as irregular migration and forced displacement.

2.1.2 Specific objective

The specific objective is to enhance the capacities of the local authorities to proactively and rapidly help communities cope and be protected in the event of conflict and climatic stress.

¹https://ec.europa.eu/trustfundforafrica/region/horn-africa/ethiopia/decentralisation-disaster-risk-management-ethiopia_en

2.1.3 Project results and outputs

| Results | Outputs |
|---|---|
| <p>Result 1: The capacities of regional and local (Woreda) administration have been strengthened to improve disaster risk management (DRM)</p> | Output 1.1: Woreda Contingency Plans and Disaster Risk Profiles and Management Action Plans (WDMAP) in all target Woredas vulnerable completed |
| | Output 1.2: Early Warning System harmonized (between regions and federal), tested and functional |
| | Output 1.3: Intervention packaged to address the specific needs when climate shocks occur while taking into account gender aspects and all the needs and interests of peoples living with disabilities as well as for conflict resolution mechanisms and package intervention for the integration of climate induced internally displaced persons (IDPs) in the host communities. |
| | Output 1.4: Staffs at Regional, Zonal, Woreda and Community trained on DRR policies and practices. |
| | Output 1.5: The project implementation supported |
| | Output 1.6: Contingency/Reserve Funds Established |
| <p>Result 2: Effective DRR regional Contingency Funds (DRR-CF) are in place to reinforce preparedness and early response</p> | Output 2.1: Communities and resident IDPs living on areas at risk |
| | Output 2.2: Communities in need when crisis occurs receive an early support before humanitarian AID is mobilized |

2.2 Technical Assistance (TA)

The Technical Assistance (TA) is an expertise package to be contracted by the EU Delegation (Service Contract) to reinforce all aspects of the DRR Framework at regional level. The TA has been the first contracted in order to facilitate the elaboration of all other contracts.

2.2.1 TA Overall objective

The Technical Assistance service aims to support the Federal and Regional DRM institutions to achieve the objective of the European Union Trust Fund (EUTF) project "Decentralisation of Disaster Risk Management in Ethiopia", namely: *"to enhance the capacities of the local authorities to proactively and rapidly help communities cope and be protected in the event of conflict and climate stress"*.

2.2.2 TA Specific objective

The TA is specifically "To advise and support the NDRMC and regional institutions involved in DRR on strategies, policies, technical and operational issues related to the implementation of the DRM strategy of the Ethiopian Government".

2.2.3 TA purpose

The purpose of the TA is to enhance the capacities of the Federal, Regional, Zonal and Woreda DRM institutions to implement the 2013 "National Policy and Strategy on Disaster Risk Management" and to guide them on strategic, technical and operational matters to achieve efficiency and effectiveness in doing so. The TA services aim to support the implementation of the three EU grant contracts (NDRMC, Oromia and Amhara) with the overall objective to contributing to the realization of the DRM policy (2013) and the 2014 SPIF strategy of the Ethiopian Government.

2.2.4 TA specific results

Result 1: Improved implementation capacity of the DRM institutions, especially on DRR interventions at Woreda level. Facilitation of tools and methodologies for improved planning, implementation and M&E of the three grants.

Result 2: Coordination and synergies: Improved coordination of all stakeholders involved in preparedness and early response. Harmonization and synergies with flagship programmes having DRM activities (PSNP, PCDP, SLMP and others) and their integration in the Woreda Development Plans.

Result 3: Policy dialogue and international DRM agenda: Improved capacity to maintain high-level policy dialogue on DRM within Ethiopia and internationally, i.e. Sendai framework, Intergovernmental Organization on Development (IGAD), African Union (AU), the Africa Regional Strategy for DRR and others.

Result 4: Improve DRM knowledge management in Ethiopia; awareness, communication, research, databases, website, IT, IMS, innovation.

2.3 Project beneficiary and stakeholders

The proposed project beneficiaries and stakeholders include:

- National Disaster Risk Management Commission (NDRMC)
- Regional Disaster Risk Management Commissions or Lead Agencies/Bureaus at the Regions
- Selected Woredas within the Regions targeted (Oromia, Amhara, Somali, SNNP and Sidama Regions)
- Households and communities from the target areas where Woreda Disaster Risk Profiles (WDRP) and Disaster Risk Reduction (DRR) plans are going to be implemented. It also targets those communities where WDRP and DRR plans will start from scratch.

- Lead departments in relevant ministries and sectors as indicated in the DRM policy notably:
 - Ministry of Peace
 - Ministry of Agriculture and Natural Resources (MoANR)
 - Ministry of Environment, Forest and Climate Change (MEFCC)
 - Ministry of Water, Irrigation and Energy
 - Ministry of Women and Youth;
- Other stakeholders including International/National (INGOs), United Nation (UN) agencies,
- Faith-Based Organizations (FBOs), Academia and the private sector that will benefit from the different forums and integrated planning.

REVIEW OF THE PERIOD AUGUST 2020 -JANUARY 2021

3.1 Overview of reporting period

The reporting period of the project had the following peculiarities that directly or indirectly impacted implementation modalities and work plans by TA and beneficiary agencies. All the four (4) TAT Key Experts (KE) were mobilized and reported on 1st August 2020. Consequently, the three Finance Management Non-Key Experts (NKEs) were all recruited and reported during December 2020. The reporting period had been marred with the impacts of the Covid-19 pandemic in planning and execution of actions planned.

Table 1: Reporting period time frame and peculiarities

| Month | Key action | Remarks |
|-----------------|---------------------------------------|--|
| Feb – July 2021 | Conflicts in Tigray and Amhara region | Continuous conflicts in Tigray and subsequent spill over to Amhara region have slowed down planning and execution of project activities in northern Amhara woredas |
| July 2021 | General elections | Electioneering period somewhat delayed implementation arrangements in all regions |

3.2 Summary of main achievements during reporting period

The TAT through the support to the beneficiary have attained a number of achievements that are summarized below:

1. **Planning with beneficiary/Improved implementation capacity of the DRM institutions:** TAT continuously provided needed technical support while successfully conducting joint planning, monitoring and reporting in (NDRMC, Sidama, SNNPR and Somali), Oromia and Amhara regions based on the contracts. All contract managers and regions have **developed year two and quarterly work plans**, the basis for disbursement of funds, monitoring and reporting by grant managers.
2. **Utilization of Contingency Funds:** TAT have provided technical support to NDRMC and Regions in: 1) Development of and use of Contingency Funds Implementation Guideline 2) Support to drafting Contingency Funds Regulations for Sidama and SNNP regions, 3) Development of proposal for utilization of Contingency Funds, 4) TAT TL has had face to face & visual meetings with all DRMC regional commissioners and 5) Support in response actions.

3. **Lobbying with regional governments to allocate more funds:** TAT TL met with Mr. Mustafa Omar the Regional President of Somalia Region; on processes related to access contingency funds and lobbying for more allocations by regions to Contingency Fund kitty. The Somali Region President confirmed to commit to matching the **€ 1,440,000** as per requirement.
4. **Recruitment of beneficiary staff (project accountant for Sidama):** TAT have supported Sidama region in recruitment and orientation of the project accountant. Accordingly, TAT on non-key experts (NKEs) have continuously provided mentoring and accompaniment for finance staff in familiarization of EU guidelines and requirements, thus sustaining actions implemented in this project.
5. **Periodic situation analysis of DRM environment in Ethiopia:** As part of requirements, TAT jointly conducted periodic DRR/M situation analysis (per context) to highlight progression of disaster risks. This was jointly to support decision making at Woreda and regions; as well as support for capacity needed to implement the project.
6. **The Review of the methodology for development of the Woreda Disaster Risk Profiles (though an ongoing process):** TAT jointly working with NDRMC IT experts and short-term expert to actualize the automation of the Woreda Disaster Risk Profiles (WDRPs) process.
7. **Financial Management and Grant Contract Management challenges and gaps analysis:** TAT (NKEs) finalized a financial management and grant contract management guidelines to guide finance staff at NDRMC and regions in grant management.
8. **Reinforcing the efficiency of the DRM coordination framework:** TAT and other DRM project stakeholders supported establishment of a NDRMC specific DRR/M committee to advise NDRMC Commissioners office on creating collaboration, coordination and synergy (for all projects supporting/implemented with NDRMC).
9. **Collaboration and synergy with other DRM projects:** TAT have engaged with other TATs related to DRM and Climate Change Adaptation (CCA) with regular meetings and co-presentations in workshops to further enhance understanding of the EU funded projects and/or funded by other donors. Various meetings have been held with DRM/CCA focal points from CSM/PSNP, BRE, DDRME, FAO, WFP, PCI, CARE, CRS and World Vision.
10. **Harmonization of the DRM system and advice on the IT specifications, the capacity needs and the system constraints:** TAT conducted a detailed assessment of the IT departments with a view to define priority areas for support. The report is sent to the regions and summarised in the next section for ease of reference. This assessed gaps and needs is guiding targeted support to improve IT departments at NDRMC and regions (**ongoing process**).
11. **Improved Knowledge Management:** TAT has produced a concept note and designed a workshop on research training and knowledge management. This followed a thorough analysis of the trainings needs assessment by staff from DRM institutions (federal and regions). A collaboration with universities at federal and regions was prioritised. The workshop though planned within the reporting period will be conducted and findings reported in the next reporting period.
12. **Monitoring and Evaluation Framework:** TAT has continued to provide data to populate the EU Trust Funds M&E master plan/framework.
13. **Visibility and communications:** TAT have supported the contract managers (project staff) in the development of Signage and Billboards. TAT is working with EU Contracted communication consultants to streamline visibility and communications processes and products for EU DDRME project.

3.3 Achievements against results

Table 2: Summary of results, activities and deliverables/output during reporting period (1/2/21 – 31/7/2021)

| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
|---|---------------------------------|---|--|
| Project Inception Phase: Month 1 | | | |
| I.1 | TL KE2 | Mobilization of the consultants' team | - Completed in the previous reporting period |
| I.2 | KE3 KE4 | Analysis of the project environment | - Completed in the previous reporting period |
| I.3 | | Preparation of the inception report including Work Plan | - Completed in the previous reporting period |
| Result 1: Improved implementation capacity of the DRM institutions. Facilitation of tools and methodologies for improved planning, implementation and M&E of the three grants. | | | |
| R1.A1 | TL KE2 KE3 KE4 NKEs | Support for institutional DRM institutions and contribute to the design of operational plans for resource mobilization patterns | <ul style="list-style-type: none"> - TAT conducted a comprehensive assessment of the capacity by DRM institutions to resource mobilize and create a plan for technical support in the successive planning & reporting periods. The DRM institutional strengthening gaps are identified and reported for all project staff at federal and regions. - TAT supported Oromia region to submit a DRR proposal and access funding from UNDP and WFP worth (USD 225,000) for capacity building and strengthening EWS in the region. - A resource mobilization guide will be developed in the next reporting period. |
| R1.A2 | NKEs | Advice and assistance on project financial management and grant contract management issues related to the EU grants | <ul style="list-style-type: none"> - NKEs have conducted and supported Financial Management and Grant Contract Management processes for the three grant managers (NDRMC, ODRMC and Amhara National Regional State DPFSPANSSCC – the basis for the development of the following guidelines, tools and standards for beneficiary. <ul style="list-style-type: none"> o EU-Finance and Procurement Training Facilitator Guide o EU-DRRM Project FM-Quick Reference |

| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
|------------------------|-------------|---------|--|
| | | | <ul style="list-style-type: none"> ○ Training Need Assessment survey template (and report) ○ standard checklist for EU-DRM Project Fund Management and monitoring ○ FM and Reporting Training Manual - The NKEs have supported NDRMC and Regions DRMCs in producing grants monitoring reports. Summary of ongoing routine tasks: <ul style="list-style-type: none"> ○ Keeping regular back up of financial and non-financial project data ○ Project Budget Amendment and documentation and Project Advance Settlement ○ Preparation of six-month reports based on EU formats and regulations; preparing support documents for the EU-DDRM project ○ Responding to Audit reports and framing follow up actions ○ Effective Implementation and adherence to contracting deadlines (on job training); ○ Defined and advised on eligible expenditure and respect of the EU procurement procedures reflected in their 6 months’ reports; ○ Provided support in production of financial reports, review audit actions and ensure adherence to EU financial procedures; ○ The NKEs have reviewed report of audit actions and guided the finance teams at NDRMC and regions on follow up actions (ongoing process); ○ Supported NDRMC/RDRMC to ensure that timely disbursements of fund request and possible cash flow problems sorted to Woredas (based on ToR and fund request templates). ○ On the job training for DRR implementing woredas finance and procurement staffs. The training focused on: <ul style="list-style-type: none"> ✓ preparation of bid documents ✓ procurement procedures ✓ preparation of financial reports ✓ the different eligible and ineligible costs |

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| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
|------------------------|-------------------------|--|---|
| | | | <ul style="list-style-type: none"> - Moreover, the TA team developed monthly financial and physical reporting formats for DRR implementing woredas. The team supported the timely disbursement of budget to implementation woredas, and advice provided on regular basis, monitoring and follow-up of the financial expenditures conducted for the EU grant. - The team supported the preparation of grant contract to guide the implementation of the DRR activities at Woreda level. - The NKEs conducted financial and procurement training needs assessment for DRR implementing woredas in the regions with the focus on: <ul style="list-style-type: none"> ✓ DRM policy and fund management ✓ procurement procedures and contract management ✓ internal control and cash management ✓ understanding IBEX system ✓ human resource issues |
| R1.A3 | TL KE2 KE3 KE4 | Developing capacity building and training plans for the relevant staff of all concerned DRM institutions | <ul style="list-style-type: none"> - TAT conducted a training needs analysis of relevant staff of DRM institutions (NDRM, Sidama DRMC, SNNP DRMC, Oromia DRMC, Somali DRMB and ANRS-DPFSPANSSCC). The training needs analysis report will inform current short term and future long term training requirements and plans for the DRM institutions in Ethiopia. |
| R1.A4 | TL KE2 KE3 KE4 | Advice on the definition of specific preparedness and early response intervention packages including the needs of women. | <ul style="list-style-type: none"> - This activity is ongoing - Amhara region: TAT provided advice to Woredas selected for DRR implementation to prepare gender responsive DRR action plans. The TAT gave directions to Woreda DRR technical committee regarding how the project is planning to target at least 2/3rd of the project beneficiaries being women and who vulnerable community members. |

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| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
|------------------------|---------------------------------|---|--|
| R1.A5 | TL KE2 KE3 KE4 | Strengthening of capacity of community-level planning structures & contribute to mainstream DRR activities & mechanisms | <ul style="list-style-type: none"> - TAT during project monitoring have continuously provided technical support to local authorities and communities structures in Oromia and Amhara regions to enhance community level planning, participation and ownership of projects. <p>Notably,</p> <ul style="list-style-type: none"> ○ Oromia: TAT in north Shoa had discussions with local authorities and community structures & zonal administration on how to hand over DRR implemented activities clarify roles and responsibilities based on Memorandum of Understanding (MoUs). ○ Amhara: The Amhara TAT have provided technical support during the identification Kebeles for DRR action plan implementation. TAT also supported the Woreda DRR Technical Committee during the identification of action plans to be in line with the existing Woreda DRR plans. As a result, seven project woredas in Amhara region have started the implementation of DRR activities as part of their regular work in selected kebeles. |
| R1.A6 | TL KE2 KE3 KE4 NKEs | Support for the elaboration of Regional Disaster Preparedness Strategy and Investment Plans (DPSIP) | <ul style="list-style-type: none"> - This activity is pending - No achievement during the reporting period |
| R1.A7 | TL KE2 KE3 KE4 NKEs | Support the DRR and contingency funds in SNNP and Somali Regions, and strengthen the ones in Oromia and Amhara | <ul style="list-style-type: none"> - Report on strengthening existing disaster contingency funds (Oromia and Amhara) <ul style="list-style-type: none"> ○ Somali region has a Contingency Funds Regulation in place. ○ TAT has supported both SNNP and Sidama region develop draft Contingency Fund Regulations for the approval by the respective regional cabinets. |

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| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
|------------------------|---------------------------------|--|--|
| R1.A8 | TL KE2 KE3 KE4 NKEs | Advise local experts mobilized by the Regions on managerial and administrative issues related to the Contingency Funds | <ul style="list-style-type: none"> - During the reporting period TAT conducted the following actions: <ul style="list-style-type: none"> o TAT developed a Contingency Fund Implementation Guideline that's guiding utilization of Contingency Funds for all the grants. o A joint meeting for NDRMC, EU, TAT and Regional Commissioners approved the CF Implementation guidelines. o CF implementation guideline informing processes for its utilization (Somali and Oromia regions have already actualised the use of contingency funds within the reporting period). o The TAT provided an internal orientation to the Amhara DRM Commission management body on the contingency implementation guideline developed by the TAT. As a result, understanding achieved by the management body regarding the 50% matching fund and overall modality of the fund. |
| R1.A9 | TL KE2 KE3 KE4 | Contribute to the preparation and the regular update of the Woreda Disaster Risk Profiles (WDRPs) | <ul style="list-style-type: none"> - This activity is ongoing: some achievement during second 6 months (reporting period) - TAT KE-4 led in support to NDRMC IT team in updating/review of the methodology for development of Woreda disaster risk profiles. - However, there has been delays in effecting the changes proposed - The completed Woreda disaster risk profiles have been uploaded in the NDRMC website and accessible to the public/stakeholders of interest. - TAT KE4 spent most of the time supporting NDRMC to restructure the MIS system and improve knowledge management. TAT will in the next quarter support NDRMC to populate the website with current information, reorganize the website structure and upload all relevant documents. |
| R1.A10 | TL KE2 | Support the establishment of a "DRM Capacity Development | <ul style="list-style-type: none"> - This activity is pending: limited achievement during first 6 months (reporting period) |

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| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
|--|---------------------------------|---|--|
| | KE3 KE4 | Facility" at NDRMC and Regional DRM agencies | |
| R1.A11 | TL KE2 KE3 KE4 NKEs | Development of annual work-plans and timely implementation. Hold 2 SC meeting per year. Production of reports on time | <ul style="list-style-type: none"> - Significant achievement realized during the reporting period - All annual work plans for three contracts are completed (5 regions and NDRMC specific activities) - TAT have supported the regions and NDRMC to produce and submit regular 6 months' narrative and financial reports |
| Result 2: Coordination and synergies: Improved coordination of all stakeholders involved in preparedness and early response. Harmonization and synergies with flagship programmes having DRM activities) and their integration in the Woreda Development Plans. | | | |
| R2.A1 | TL KE2 KE3 KE4 | Reinforcing the efficiency of the DRM coordination framework | <ul style="list-style-type: none"> - During the reporting period, NDRMC leadership established an inward looking (NDRMC Partners Project Integration Committee) coordination structure to coordinate all partners supporting NDRMC in DRM. A committee was formed to draft a ToR and conduct mapping of all projects implemented by and with NDRMC (EU-DDRME, BRE, FAO, UNDP, ACDP, UNDRR, NIMS.USFS). Two meetings were held as follows: <ul style="list-style-type: none"> o 1st meeting: 21st April 2021 o 2nd Meeting: 6th July 2021 - There was no National DRR Coordinating Platforms meeting conducted during this reporting period. However, there was emphasis on establishing coordination at the regions. - During the reporting period DRR coordination platform meetings were held in Somali, Oromia and Amhara regions respectively. - The TAT in Amhara region supported the planning and facilitation of zonal level coordination meetings focusing on internal coordination of the DRM department and Food security wing of the Commission from regional to zonal level. Oromia DRMC conducted monthly DRR |

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| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
|------------------------|-------------------------|--|--|
| | | | <p>coordination meetings.</p> <ul style="list-style-type: none"> - There will be a follow up to revamp the national DRR Coordination Platform in the successive reporting periods. |
| R2.A2 | TL KE2 KE3 KE4 | Liaise regularly with other key stakeholders involved in DRM/DRR | <ul style="list-style-type: none"> - TAT supported the planning and coordination of a number of stakeholders DRM Coordination meetings at Federal and Regions as follows: - TAT TL had three scheduled joint meetings with Team Leaders from RiPA north (CARE)/south (PCI), CSM/PSNP, BRE and FAO to foster joint planning and sharing of lessons (in working with DRM institutions) between February and July 2021. - The TAT have had various meetings with Bahir Dar University that facilitated the MoU signing between the Commission and the Institute for DRM and Food Security Studies to provide capacity building for selected activities as per the grant document. - The TAT met with the EU funded HEARD project in Amhara region to get lessons on the procurement of project equipment. <p>Strategic meetings:</p> <p>TAT held strategic meetings (World Bank DRM Team and USAID DRM Team).</p> <p>The focus of the meetings were:</p> <ol style="list-style-type: none"> 1. The World Bank: needed details of all components of the EU funded DDRME as a basis for their DRM planned project Ethiopia. Key discussion points and recommendations provided were related to: <ol style="list-style-type: none"> a. That they could scale up the activities and funding (Woreda disaster risk profiling, DRR planning, DRR implementations, more actions under contingency funds, logistics support etc) in the regions where EU DDRME is implemented/ operating in whatever modality of contract agreements with the beneficiaries OR choose any modality based on their procedures and policy |

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| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
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| | | | <ul style="list-style-type: none"> b. That they consider funding / supporting the other regions (notably Afar, Gambella, Benshangul) where there are gaps and a need for decentralization of DRM, based on the EU DDRME project results/activities. c. Coordination and collaboration with (TAT) in the provision of background documents and assessment of capacity gaps for NDRMC and regions to avoid overlap and have a coordinated approach for synergy at the beginning and throughout their project development process. d. The Team Leader indicated that they are open to both options (funding and scaling up in the regions and support to other regions) implementing similar actions as stipulated in the EU funded DDRME project. <p>2. USAID Mission Ethiopia: TAT held an introductory meeting for the new DRM Coordinator. USAID is still shaping up their DRM portfolio and the reason for consultations on EU DDRM project.</p> |
| R2.A3 | TL KE2 KE3 KE4 | Contribute to the EWS functions and strengthening of the coordination mechanisms at different to ensure proper and timely response to the incoming disaster | <ul style="list-style-type: none"> - This activity is pending: limited achievement during first 6 months (reporting period) - Actions prioritized for next reporting period. - The TAT in Amhara region supported the planning and facilitation of zonal level coordination meetings focusing on internal coordination of the DRM department and Food security wing of the Commission from regional to zonal level. |
| R2.A4 | TL KE2 KE3 KE4 | Support the establishment and the functioning of the project's Steering Committee | <ul style="list-style-type: none"> - This activity is pending: limited achievement during first 6 months (reporting period) - Actions prioritized for next reporting period. <ul style="list-style-type: none"> o Draft ToR & proposed membership is in place o ToR and Final list/Membership to be approved during the PSC meeting scheduled for April 2021. The proposed membership list includes: <ul style="list-style-type: none"> ▪ The PSC meeting has not taken place yet. The build up to the elections and conflicts had delayed constitution of the PSC. TAT have agreed with NDRMC |

| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
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| | | | <p>for a back to back meetings in November first with Regional DRM Commissioners and the second day for PSC to approve ToR, Membership and hold the first PSC meeting.</p> <ul style="list-style-type: none"> ▪ The TENTATIVE list of membership as initially proposed (in the project ToR) and can be endorsed during the first meeting and they are representatives from (11 members): <ol style="list-style-type: none"> 1. (Two from NDRMC) NDRMC Commissioner or designate (Chair) + NDRMC DRR&R Director 2. Ministry of Agriculture (1) 3. Ministry of Water and Energy (1) 4. Ministry of Irrigation and Lowland Areas (MoILA) – (1) 5. Ministry of Women and Social Affairs (MoWSA) – (1) 6. The EU Delegation Ethiopia – (2) 7. The Donors Coordination Team (DCT) of PSNP (1) 8. DRM Bureau Head/DRMC Commissioner (1 Amhara, 1 Oromia) 9. Secretariat - TAT |
| <p>Results 3: Policy dialogue and international DRM agenda: the improved capacity to maintain high-level policy dialogue on DRM within Ethiopia and internationally, i.e. Sendai framework, IGAD, AU, the Africa regional strategy for DRR and others.</p> | | | |
| R3.A1 | TL KE2 KE3 KE4 - Lead | Support analysis & production of communication materials of the DRM institutions to conduct high-level policy dialogue | <ul style="list-style-type: none"> - This activity is ongoing throughout the reporting project period - Summary of actions (sub activities) on this result during reporting period included: <ul style="list-style-type: none"> ○ The TAT supported the development of brochures highlighting project objectives and ongoing implementation progress (Oromia, Somali & Amhara regions). ○ TAT and NDRMC have presented Government of Ethiopia position in three workshops (organized by partners) on the EU funded project actions to support decentralization of disaster risk management in Ethiopia. |

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| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
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| | | | <ul style="list-style-type: none"> ▪ Knowledge Management in Urban Risk Profiling for Ethiopia: Workshop by NDMRC and Building Resilience in Ethiopia in Adama (15 – 17 June 2021) ▪ Knowledge Management workshop organised by CSM/PSNP in Adama (May 21-21 2021) |
| R3.A2 | TL KE2 KE3 KE4 | Provide advice and options regarding the DRM Strategy, concept notes and policy reform | <ul style="list-style-type: none"> - This activity is pending: limited achievement during first 6 months (reporting period) - Actions prioritized for next reporting period - Summary of actions (sub activities) on this result included: <ul style="list-style-type: none"> ○ TAT discussions with regions and NDRMC pointed out some of the areas for TAT support in advancing |
| R3.A3 | TL KE2 KE3 KE4 | Advice on DRM/DRR policy direction & implementation and contribute to overall organizational and sector strategies | <ul style="list-style-type: none"> - This activity is pending: limited achievement during first 6 months (reporting period) - Actions prioritized for next reporting period <ul style="list-style-type: none"> ○ The TAT continued to support the planning and facilitation of the DRM policy familiarization trainings for project implementation woredas. With these engagements, it is expected that DRR will be mainstreamed into other sectors at federal and regions. ○ NDRMC have prioritized to develop a DRR mainstreaming guideline. TAT will support development and disseminations of such guideline. ○ This is the priority in successive reporting periods. |
| R3.A4 | TL KE2 KE3 KE4 | Facilitate policy dialogue between NDRMC and other stakeholders involved in DRM implementation | <ul style="list-style-type: none"> - This activity is ongoing (reporting period) - Actions prioritized for next reporting period <ul style="list-style-type: none"> ○ TAT have provided input to provide technical support to appraise and develop an M&E framework for the DRM policy and strategy funded by BRE. The specific objectives of the joint assessment included: <ul style="list-style-type: none"> ▪ Thoroughly appraise the M&E framework of the DRM policy and strategy |

| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
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| | | | <p>and thereby identify the gaps;</p> <ul style="list-style-type: none"> ▪ Develop a robust M&E framework with Key Performance Indicators (KPIs) which fulfil indicator criteria; and ▪ Introduce the newly developed M&E framework to selected participants from federal agencies and regions. <ul style="list-style-type: none"> ○ <i>TAT shared its independent view of the policy review process and recommended its views as required. Final policy review findings are yet to be shared to the stakeholders.</i> |
| Result 4: Improve DRM knowledge management in Ethiopia; awareness, communication, research, databases, website, IT, IMS, innovation. | | | |
| R4.A1 | KE4 TL | Harmonization of the DRM system and advice on the IT specifications, the capacity needs and the system constraints | <ul style="list-style-type: none"> - There has been significant progress in this result and process related activities / indicators during the first 6 months and during the current reporting period. - Additional actions during the second 6 months included: <ul style="list-style-type: none"> - During the second reporting period (February-July 2021), TAT supported the processes for the purchase of forty new desktops both for the Regional and Zonal offices use. With oversight and support, The NDRMC IT technician made a verification mission to Bahir Dar so that the procured hardware is purchased according to the specifications. - TAT continued supporting the harmonization process of the DRM system and provided advice on IT related capacities needed and the IT specifications of the hardware and software needed to update DRM system modifications in the country. |
| R4.A2 | KE4 | Development of M&E and Knowledge management, organizing events and mobilization of resources for planning & implementation | <p>This is a three-year activity during the three years' Technical Assistance of the project.</p> <p>I. Establishment of Monitoring and Evaluation System:</p> <p>The additional activities implemented in the second 6 months (following those in the first 6 months included):</p> |

| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
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| | | | <ul style="list-style-type: none"> - During the second six months reporting period, a new database software called OpenKM has been identified, installed and tested for further use as a platform for the KM in the project. This tool has been installed on the Ethio-telecom server, and it is based on open-source technology, and it has both windows and Linux versions and can archive, classify and disseminate knowledge materials such as publications, data and summarized information including metadata. Data and information are being archived onto the system and once it is made fully operational we will be releasing the link to the users during the coming reporting period. <p style="background-color: #c6e0b4; margin: 5px 0;">II. Event Organization:</p> <ul style="list-style-type: none"> - During the reporting period, preparation for a workshop on research, training and knowledge management has been taking place. A full concept note that leads to the selection of thematic areas and identification of participants, budget and venue of the workshop has been prepared and submitted to EU for approval. |
| R4.A3 | KE4 | Improve the Status & Usability of Woreda Disaster Risk Profiling IMS at NDRMC and Regional Websites | <ul style="list-style-type: none"> - This activity is ongoing (reporting period) - Access to Websites for WDRPs: TAT has supported the NDRMC IT department to revive the Commission’s website (that is now functional) - www.ndrmc.gov.et. The completed WDRPs have all been uploaded on the website. <p style="background-color: #c6e0b4; margin: 5px 0;">Automation of the WDRP development process:</p> <ul style="list-style-type: none"> - During the second six-month reporting period a concept note on automation of field data collection for the woredas disaster risk profile development has been prepared (attached) and submitted to the Directorate for discussion on the technology. Based on the concept note, a tablet-based tool called “survey solution” has been identified and customized for data collection. |

| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
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| | | | <ul style="list-style-type: none"> - The analogue questionnaire that was used for collecting field data for WDRP preparation is now converted to digital and uploaded onto the tablets using survey solution tools. The survey questionnaires were for household survey, Focused group discussion and Key informant interview. - Training on how to use the tablets in data collection was provided to the technical staff members of the DRR Directorate. - In the meantime, data are being collected using previous methodologies for some woredas in Oromia and SNNPR for development of new WDRP. <p>MIS and Database development:</p> <ul style="list-style-type: none"> - A short term expert (STE) was engaged to develop the MIS and proper database management system for the WDRP. The general scope of the STE focused on the development and review of web-based data management system that is used for the development of WDRP. The current system that has been operational through the website of the NDRMC for the last ten years requires review and upgrading so that it can respond to the emerging needs and functions. - The new strategy for development of woredas disaster risk profile will mainly be based on a new technology that involves GIS, Satellite Remote Sensing and Management Information Systems. The data capture, processing and display system will be based on web services. However, the current system that is being used at the NRDMC is a prototype and it has bugs and incomplete modules, and therefore is not compatible with the newly selected technology. It requires a complete overhauling, upgrading and maintenance. The data ingestion component of the system needs to be flexible and user friendly. It has to be integrated to a tablet-based data collection method that is under development. Access to the primary data on the system need to be controlled using access rights. Thus, a short-term expert (STE) was recruited to undertake the activities indicated above so that the website, |

| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
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| | | | <p>MIS and email services of the Commission works properly.</p> <p>The specific tasks that were undertaken by the consultant (STE) included the following:</p> <ul style="list-style-type: none"> ○ Review and compile the existing (proto-type) WDRP data management information system (MIS), ○ Upgrade the functions of the MIS and complete the modules accordingly, ○ Provide technical support to the system development team in-terms of coding and programming, ○ Provide support to the technical team that will convert and integrate the field data collection questionnaires into an online tablet based data collection system, ○ Conduct tailor made trainings for the IT-Team at NDRMC on functions and maintenance of the web services including the website and MIS, ○ Prepare a full-fledged user manual for the database management system that includes the MIS, Website and other web services that will be developed, ○ Prepare a system maintenance and troubleshooting manual for use by technicians who will be administering the system. |
| R4.A4 | KE4 | Contribute evidence-base for decision making, high-quality interventions, promote research and innovation relevant to all DRM pillars, monitor and evaluate progress towards the goal of DRM SPIF | <ul style="list-style-type: none"> - This activity is ongoing (reporting period) - Significant achievement/progress during the second 6 months (the current reporting period) - The main objective of the research is to identify impacts of land use and land cover change climate change on groundwater resources of Mojo Ejere Transect in East Shewa Zone, Oromia National Regional State by applying both climate modelling and geospatial analysis. - The research is to identify impacts of land use and land cover change climate change on groundwater resources of Mojo Ejere Transect in East Shewa Zone, Oromia National Regional State by applying both climate modelling and geospatial analysis. - During the second six-month reporting period, the specific activities implemented under this |

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| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
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| | | | <p>task includes:</p> <ul style="list-style-type: none"> ○ Initiation and promotion of research work with six main universities working on the DRM as this supports DRM SPIF research. ○ The Technical Assistance Team (KE – 4) has completed advising a graduate student from Addis Ababa University who is undertaking research on “Impacts of Land use land cover and Climate Change on Groundwater Resources in the East Showa Zone, Mojo-EJERE Transect”. The research topic and the area of study was identified in collaboration with the Oromia Disaster Risk Management Commission. |
| R4.A5 | TL | Support/advise to DRMC Directors on strategic management matters | <p>- This activity is ongoing with significant achievement during first and second 6 months (reporting periods)</p> <p>Some notable and ongoing activities implemented and support included:</p> <ul style="list-style-type: none"> ○ TL and KE4 have continuously provided advise to the DRR & Directorate Director on the need for automation of the WRDP development. ○ TL prepared a Draft ToR for the Project Steering Committee (PSC) awaiting approval during the first PSC meeting. Draft invitation letters for the PSC members have been developed for submission. ○ KE-4, TL and Director DRR at NDRMC hold bi-weekly meetings on strategic issues highlighting the priority actions for TAT attention and support. ○ TL and GIS/MIS M&E Advisor oversaw the recruitment of IT STE/Consultant to support NDRMC IT department based on need identified. |
| R4.A6 | TL KE2 KE3 | Support the setting of a single Early Warning System (EWS) compatible with natural disasters and food | <p>- This activity is pending: limited achievement during first and second 6 months (reporting periods)</p> <p>- The KE-4 and TL have had continuous meetings with Ato Dereje the Ag. EWS Directorate</p> |

| Results/ Activities | Responsible | Actions | Achieved over the reporting period |
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| | KE4 | security crisis | <p>Director on harmonization of the EWS in Ethiopia. In response, NDRMC propose that there is no need for harmonization of the EWS in Ethiopia. This is based on the direction from the DRM Policy that envisage an EWS system based on sectoral roles, responsibilities and mandates. Therefore, the direction provided is for the sectors to continue providing and disseminating sector-based EW information to the respective partners and not a one size fits all EW information.</p> <p>- Actions prioritized for next reporting period</p> <ul style="list-style-type: none"> ○ Discussions have been ongoing with NDRMC on harmonization of the early warning systems in Ethiopia. These discussions will continue to complete intended task to agree on way forward with regards to the harmonization of EWS. ○ A task force has been formed to support this process (though it is an internal process). There will be a need to include all other stakeholders interested in EWS. |

3.4 Overview of time allocation by results

Table 3: Summary of time allocation per result by Key and Non-Key Experts.

| Results | Number of days utilised within the reporting period | |
|--|--|--|
| | Key experts | Non-Key Experts |
| <p>Result 1: Improved implementation capacity of the DRM institutions, especially on DRR interventions at Woreda level. Facilitation of tools and methodologies for improved planning, implementation and M&E of the three grants.</p> | TL – 45 KE2 – 57.5 KE3 – 52.5 KE4 – 10 Total: 165 | NKE 1 – 192 NKE 2 – 190 NKE 3 – 182 Total: 564 |
| <p>Result 2: Coordination and synergies: Improved coordination of all stakeholders involved in preparedness and early response. Harmonization and synergies with flagship programmes having DRM activities (PSNP, PCDP, SLMP and others) and their integration in the Woreda Development Plans.</p> | TL – 25 KE2 – 20 KE3 – 15 KE4 – 10 Total: 70 | |
| <p>Result 3: Policy dialogue and international DRM agenda: Improved capacity to maintain high-level policy dialogue on DRM within Ethiopia and internationally, i.e. Sendai framework, Intergovernmental Organization on Development (IGAD), African Union (AU), the Africa Regional Strategy for DRR and others.</p> | TL – 15 KE2 - 10 KE3 – 15 KE4 – 5 Total: 45 | |
| <p>Result 4: Improve DRM knowledge management in Ethiopia; awareness, communication, research, databases, website, IT, IMS, innovation.</p> | TL – 19.5 KE2 - 15 KE3 – 8 KE4 – 75.5 Total: 118 | |
| Total (Results 1-4) | 398.0 | 564.0 |

NOTE: TAT will include in the next reporting period, % time by TAT for each result way forward.

SUMMARY OF FIELD MISSIONS: KEY FINDINGS AND RECOMMENDATIONS

Key TAT staff:

Key Expert 1: Team Leader – Marko Lesukat

Key Expert 2: Specialist in DRM (Amhara) - Yirgalem Mohammed Endire

Key Expert 3: Specialist in DRM (Oromia) – Gutu Tesso

Key Expert 4: MIS, GIS and M&E Advisor – Tesfaye Korme (1st July – 30 September 2021)

Finance and Accounting NKE 1– NDRMC: Manaye Bialfew

Finance and Accounting NKE 2– Amhara region: Solomon Woldemedhin

Finance and Accounting NKE 3– Oromia region: Samuel Keneni

| DATES | BENEFICIERY LOCATION/ REGION | KEY EXPERTS/ NON KEY EXPERTS | SUMMARY MISSION DETAILS, KEY FINDINGS AND RECOMMENDATIONS |
|-------------------|---------------------------------------|------------------------------|---|
| 1-2 February 2021 | Sidama region Hawassa and Yirgalem | Marko Lesukat, TL | <p><u>Purpose: Technical Support to attend Familiarization workshop / project start up; support Sidama region DRR activities planning, startup implementation and Coordination</u></p> <p>Purpose of the Visit</p> <ul style="list-style-type: none"> - <u>Present the overall EU DDRME project to regional, zonal and Woreda experts</u> - <u>Define the role of the region and TAT in project implementations</u> - <u>Support annual work plan</u> <p>Key Findings</p> <ul style="list-style-type: none"> - Sidama DRMC is newly established and with newly recruited staff - There was delay in conducting familiarization workshop due to both administrative and strategic reasons - The additional grant to Sidama needed more understanding by the region - Due to additional subdivisions of the woredas, targeting was delayed. <p><u>Recommendations:</u></p> |

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| | | | <ul style="list-style-type: none"> - TAT KE and NKE to provide close supervision, technical support to accompany project planning, implementation, monitoring and reporting - NKE to provide support on recruitment and on job training for project accountant - Sidama region need technical support in drafting contingency fund regulations (TL to liase with project manager, provide sample regulations for adoption). |
| 10-11 February 2021 | Amhara region | Marko Lesukat | <p><u>Purpose: Technical Support to Amhara region on conditions for utilization of contingency funds.</u></p> <p>Key Findings</p> <ul style="list-style-type: none"> - There was confusion by regional DRMC leadership on conditions to trigger the use of contingency funds - The R-DRMC needed clarity on roles and responsibilities on triggering the use of contingency funds. - There was no CF standards or implementation guideline to guide all regions and contract holders on use of contingency funds - Overall, R-DRMC commissioner needed TAT TL audience to better lobby additional contingency funds <p><u>Recommendations:</u></p> <ul style="list-style-type: none"> - TAT TL to lead in the development of CF implementation guideline - TAT TL to have face to face with other R-DRMC commissioners to provide clarity on the use of CFs. |
| 25-27 February 2021 | NDRMC/SNNP | Marko Lesukat | <p><u>Purpose: attend NDRMC annual review & present the EU DDRMC project to all NDRMC & Regional DRMC commissioners in Wolaita</u></p> <p>Key Findings</p> <ul style="list-style-type: none"> - The WDRPS need to be uploaded in the NDRMC website <p><u>Recommendations:</u></p> <ul style="list-style-type: none"> - TAT KE-4 to work with NDRMC IT department to upload all WDRPs to the website <p>TAT TL to have face to face with other R-DRMC commissioners to provide clarity on the use of CFs.</p> |

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| <p>19-22 February 2021</p> | <p>Oromia region North Shoa Zone</p> | <p>Dr. Gutu Tesso Marko Lesukat</p> | <p><u>Purpose: Technical Support to DRR activities implementation and Coordination</u></p> <p>Purpose of the Visit</p> <ul style="list-style-type: none"> - Conduct the first zonal coordination platform meeting - Technical support on the implementation of DRR Activities of project (Water scheme development and irrigation scheme) - Technical support on the development of labeling materials - Facilitation of field level interaction between the EU team, regional DRM commissioner and deputy commissioner, TA team and zonal staff <p>Key Findings</p> <ul style="list-style-type: none"> - Visit was made to Wara Jarso water point development and irrigation scheme in the presence team from EU Ethiopia delegate. In this visit spring water capping and extension to communities living in hard-to-reach area was observed. The water supply functionalities were also observed. - Similar visit was made in Wara Jarso in small scale irrigation development sites, where communities are organized in group and using water pumping for the cultivation of vegetables - The water point development in Abich Ngea was also visited. The scheme construction was completed but due to the delay in the installation of solar panel the water could not pumped for community's consumption - The irrigation scheme was well developed and the chaining of earthen canal to concrete canal and extension of additional new line was properly done. The communities have started the cultivation of vegetables and other crops using the irrigation water - The zonal level DRR coordination platform was weakened due to frequent staff turnover and COVID-19 pandemic. - The labeling of the construction was not done, except the billboard erected in Abichu Ngea woreda <p>Major Actions during the field visit</p> <ul style="list-style-type: none"> - Onsite advise was provided by the TA team and the team from the regional DRMC on how to complete the water and irrigation schemes under construction |
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| | | | <ul style="list-style-type: none"> - Debriefing was provided to the zonal administration, DRM office, water office and other relevant government office regarding the observations from the field - Detail orientation on the EU supported strengthening of DDRM project in Oromia was provided to the team of North Shoa Zone - The first zonal level Coordination platform was reinitiated <p>Key Recommendations</p> <ul style="list-style-type: none"> - The water pipelines, especially in Wara Jarso woreda should be covered otherwise the rockslides might damage the lines, - The piped water should be certified by experts from the zonal or regional, - The water usage system should be on a cost recovery basis so that it can have sufficient funding for maintenance - The DRR works should be integrated into the preparedness plan and woreda development plan so that it can be managed and supervised by having a government office of their own - The irrigation has some problems in terms of field expertise, engineering design of the elevation, slopes and other related matters for the Wara Jarso project. Moreover, the pump is a quick solution but in the long run it needs to have solar panel installation, establishment of water collection chamber for gravity distribution. The command area needs to be determined. The irrigation has to be linked to the agriculture office, water office, and other relevant government officer - There has to be a MoU between the regional DRMC and water office, agriculture office and other relevant office in sharing the roles and responsibilities - The construction and all labour works should be well linked to the PSNP so that the labour work will be fully covered - The construction labelling materials should be completed and mounted on the schemes for better visibility |
| February 22-24, 2021 | <ul style="list-style-type: none"> - Amhara region, Finote Selam Town - | <ul style="list-style-type: none"> - Yirgalem Mohammed - Solomon Woldemdhin | <ul style="list-style-type: none"> - Purpose: Coordination Workshop with West Amhara Zone DRM offices - The objective of the field mission was to conduct coordination meeting with West Amhara zone DRM offices and to introduce the project to implementing woredas. - Key findings: - The regular coordination meeting has not happened for a while in all the zones due to covid restrictions |

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| | | | <ul style="list-style-type: none"> - There is lack of coordination between the two departments in the DRM structure - Key recommendations - Establish coordinated and accountable system in the Commission to harmonize efforts and bring synergy between the two departments, similarly all the way to woreda DRM structure - Developing a guideline for horizontal coordination among the Food Security and Early Warning departments should take urgent priority - Resume the regular coordination meetings at zonal level as much as possible by prioritizing activities at hand |
| 22 – 26 March 2021 | Oromia and Sidama Regions | KE-4: Dr. Tesfaye Korme | <p><u>Purpose: To collect information for M&E, visibility report and GIS mapping</u></p> <p>Key findings:</p> <ul style="list-style-type: none"> • Mapped the location and landscape of the springs developed as water supply for domestic use by EU-DDRM project at Gura Damole Woreda, using GPS and Google high resolution satellite images. • Identified areas along the pipeline stretch that require regular maintenance, • Discussed with the beneficiary community on the benefit they have obtained since the development of the spring and how the community can sustain the supply of water, • Discussed with Woreda DRM officer on WoredaNet access in Guradamole and Berbere Weredas. • Discussed with SNNPRS/ DRM Commission IT Directorate on the outcomes of the IT Facilities assessment that was conducted earlier and on server configuration problems. • Advised on how to use the new server that was installed for use in early warning data collection. • Conducted assessment on IT facilities, infrastructure/ data and software available and required for the WDRP automation in Sidama Region. <p>Recommendations:</p> <ul style="list-style-type: none"> • Organize the committee so that they can safeguard the water supply system against malicious actions. • Develop similar springs in the area to ensure continuous supply of the water • Maintain the ecosystem of the spring undisturbed |

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| <p>March 23-31, 2021</p> | <p>East Belesa, Tach Gayint, Sekota and Legambo woredas</p> | <p>Yirgalem Mohammed Solomon Woldemdhin</p> | <p><u>Purpose: Provide technical support and on job training on EU Finance and Procurement for implementing woreda</u></p> <p>The objective of the field mission was to familiarize the DRR implementing woreda finance and procurement staffs on the finance and procurement procedures of the project.</p> <p>Key findings:</p> <ul style="list-style-type: none"> • There a gap in understanding the EU financial and procurement procedures by relevant staffs of the project woredas • The implementing woredas have no prior experience of implementing a multi sectoral approach project <p>Key recommendations</p> <ul style="list-style-type: none"> • It is important to provide on the job training to familiarize finance and procurement staffs to support the different procurement activities of the project • The project to prepare full-fledged training for the technical staffs involved in the implementation of the EU project at the woreda level <p>As the DRR implementation is new to the woredas, regular technical support, follow-up and monitoring visits required</p> |
| <p>29-31 March 2021</p> | <p>Oromia region Adama</p> | <p>Dr. Gutu Tesso</p> | <p><u>Purpose: Facilitate Regional Level DRR Coordination Platform and Zonal level DRM Members training</u></p> <p>Purposes</p> <ul style="list-style-type: none"> - Reinitiate regional level DRR coordination - Facilitate discussion on the current DRM situation across Oromia - Feedback collection on the newly drafted MoU regarding the regional platform - Provide a 2 days training to participants from Zonal DRM committee <p>Key Findings</p> <ul style="list-style-type: none"> - The regional level coordination platform, which used to be very active was weakened due to |

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| | | | <p>the COVID-19 outbreak</p> <ul style="list-style-type: none"> - The coordination and cooperation among DRM players (GOs and NGOs) have been weakened over times - The disaster risk situation across Oromia was growing and the response could not match the level needed - The coordination platform did not have formal MoU in the past - EU supported strengthening of DDRM in Oromia was presented to the participants - The Zonal level DRM committee have not been trained or oriented <p>Action taken</p> <ul style="list-style-type: none"> - The coordination platform at the region was reinitiated with the draft MoU and one day meeting was held - A 2-day training was provided to Zonal DRM committee - Zonal level DRM committee were empowered to develop an action plan of their own to strengthen the zonal level coordination <p>Key recommendations</p> <ul style="list-style-type: none"> - Finalization and endorsement of the regional level MoU should be done to enhance the formality of relationship and strengthening of the platform; - The coordination platform should be conducted monthly through an active participation of the relevant government office, UN agencies and NGOs working on DRM in the region; - Strengthening knowledge management on DRM: documentation and sharing of best practices should be a culture on the DRM platforms - The NGOs and UN agencies should study the current reality of the regional DRMC and make efforts to support and strengthen the capacity of the commission - Zonal DRM committee should have an MoU of their own, develop action plan for one year and start the active meeting at zonal level and then cascade it down to woredas |
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Technical Assistance to Support the Decentralization of Disaster Risk Management in Ethiopia

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| <p>26-31 March</p> <p>1-9 April</p> | <p>Nairobi</p> | <p>Marko Lesukat</p> | <p><u>Purpose:</u> planning with Kenya DRM institutions (NDMA CEO) on international learning visit to Kenya <u>& Work from home</u></p> <p>Key Findings</p> <ul style="list-style-type: none"> - The Covid 19 government of Kenya, extended lockdown for 60 days will not allow for the scheduled April visit. <p><u>Recommendations:</u></p> <ul style="list-style-type: none"> - The learning visit delayed to later during the half of the year. |
| <p>April 13-23, 2021</p> | <p>Enebse Sar Midir, Dega Damot, and Fagita Lekoma woredas</p> | <p>Yirgalem Mohammed Solomon Woldemdhin</p> | <p><u>Purpose:</u> <u>Disaster Risks Reduction Plan Implementation Preparatory Assessment in East Gojam, West Gojam and Awi Zones</u></p> <p>The purpose of the field travel is to discuss and initiate DRR implementation action plan preparation with the woreda DRM Committee and DRR Technical Committee.</p> <p>Key findings:</p> <ul style="list-style-type: none"> • The existing DRR technical committee is not active in all the visited woredas • The technical committee members are not fulfilled and not all sectors are represented <p>Key recommendations</p> <ul style="list-style-type: none"> • The woredas to form a DRR Technical Committee that will stay until the end of project period and help the preparation of Woreda DRR implementation plan at kebele level • The Committee to finalize their draft plan within two weeks and send it to the regional project team for review • The regional project team to review the plans and give feedback within one-week period • The regional project team to prepare draft contract agreement (MoU) and send it the woreda for review within two weeks after returning to base • Woredas to open a bank account under the project name and inform the region for transfer <p>The regional team to follow up on disbursements of funds and startup of DRR implementation activities</p> |

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| 17 – 21 May 2021 | Somali region/Jijjiga and Field | Marko Lesukat | <p>Purpose: Technical support to support utilization of the Contingency Fund - Somali region/meeting with Somali region President on commitment to Match Contingency and field visits</p> <p>Key findings:</p> <ul style="list-style-type: none"> - Somali region has a CF regulation with regional allocation - The Regional President (Mr Mustafa Omar) approved the regional 100% match funds of the regional allocation - Decision to activate two actions for settlement of IDPs from Dire Dawa was agreed <p>Recommendations:</p> <ul style="list-style-type: none"> - TL to support the SDRMB to finalize proposal and supportive documents for submission to EU/NDRMC for approval - TAT and NDRMC to support implementation of the CF actions - TAT TL and NDRMC commissioners to undertake shuttle diplomacy to regional governments to allocate 50% CF match funds as per grant requirements. |
| 25 – 27 May 2021 | Sidama and SNNP regions | Marko Lesukat | <p>Purpose: Technical support to support utilization of the Contingency Fund / CF regulations update (Sidama and SNNP)</p> <p>Key findings:</p> <ul style="list-style-type: none"> - Sidama has already drafted the CF regulation and about to submit to regional cabinet for debate and approval - SNNP region needs support in formulating the CF regulation - There was a possibility for SNNP to further be divided into two regions with referendum to be held in August 2021 for Southwest Ethiopia region - Decision to focus EU DDRME activities in the SNNP region (minimize activities to Southwest Ethiopia region to avoid further delay) <p>Recommendations:</p> <ul style="list-style-type: none"> - TL to support Sidama and SNNP technical teams finalize the CF draft regulations |

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| | | | <ul style="list-style-type: none"> - TL to discuss with NDRMC commissioners for possibility of having all regional DRMC in a virtual meeting to agree on utilization of CFs. |
| 11-15 May 2021 | Oromia Region Chiro, West Hararghe | Dr. Gutu Tesso | <p><u>Purpose:</u> Technical support in the implementation of CF utilization in West and East Hararghe</p> <p>The purpose of the field travel was to:</p> <ul style="list-style-type: none"> - Provide technical support on the proper implementation of the CF activities in both zones - Support on the proper documentation of each process and works - Ensure proper alignment of the CF implementation to the original proposal <p>Key Findings</p> <ul style="list-style-type: none"> - Beneficiary screening for the locust infestation response was completed - Procurement process of commodities for the livelihood emergency was completed - Financial transfer from regional DRMC to zonal and woreda DRM office was done - Team for CF was formed both at zonal and woreda levels <p>Key recommendations</p> <ul style="list-style-type: none"> - The regional, zonal and woreda DRM office team should make strict adherence to the binding proposal submitted to EU on CF utilization matter; - Speed up the implementation and complete the project within the specified three months response period - Proper documentation of all the response activities and preparation of progress report to be submitted to EU - Proper management of the financial documents and adherence to EU's requirements and submission of financial report to regional DRMC timely |
| May 14-22, 2021 | East Belesa, Tach Gayint, Sekota and Legambo Woredas | Yirgalem Mohammed Solomon Woldemdhin | <p><u>Purpose:</u> Technical Support to Disaster Risks Reduction implementing woredas</p> <p>The purpose of the field travel was to provide technical support to implementing woredas and discuss the challenges during the implementation and to provide required support.</p> |

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| | | | <p>Key findings:</p> <ul style="list-style-type: none"> • Lack of different suppliers for agricultural outputs like fertilizer and seeds • Absence of licensed livestock suppliers in the market • There is a tendency by the woreda to directly award construction of water development activities to local youth group <p>Key recommendations</p> <ul style="list-style-type: none"> • Woredas were advised to procure inputs from the available cooperatives as per the government procedure • Procurement of livestock (sheep and goat) should be done from local market/farmers available in the woreda <p>Advice given to woredas to follow government bid process for any construction work planned by the project</p> |
| June 10-19, 2021 | Habru, Were Babo, Bati and Berehet Woredas | Yirgalem Mohammed | <p><u>Purpose of the mission: Contingency fund utilization technical support to zones and woredas</u></p> <p>The purpose of the field mission was to understand the process followed by the zones and woredas in making request for contingency fund utilization and to do a verification assessment for Desert Locust disaster recovery support.</p> <p>Key findings:</p> <ul style="list-style-type: none"> • There is a gap in understanding the procedures to be followed in order to activate the contingency fund at woreda and zone level • The zonal and woreda DRM Offices requests were not as per the procedures of the regulation of Disaster Prevention and Preparedness Fund • There is gap in understanding the operation modality of the project under implementation <p>Key recommendations:</p> <ul style="list-style-type: none"> • Training should be provided to zone and woreda DRM institutions on procedures of Disaster Prevention and Preparedness Fund regulation of the region |

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| | | | <ul style="list-style-type: none"> Request should be made in line with the procedures stated in the fund regulation document and the existing contingency fund implementation guideline prepared by the TAT Regional, Zonal and Woreda line staffs must be given awareness training on the different EU procedures, project implementation modality and the fund implementation guideline |
| July 23-31, 2021 | Enebse Sar Midir, Dega Damot, and Fagita Lekoma woredas | Solomon Woldemedhin | <p><u>Purpose: Field based monitoring and technical support on project implementations</u></p> <p>The overall objective of the field mission was to provide technical support through supportive supervision and on the job training to finance and procurement staffs of the DRR implementation woredas.</p> <p>Key findings:</p> <ul style="list-style-type: none"> Lack of different suppliers for agricultural outputs like fertilizer and seeds Absence of licensed livestock suppliers in the market There is a tendency by the woreda to directly award construction of water development activities to local youth group <p>Key recommendations</p> <ul style="list-style-type: none"> Woredas were advised to procure inputs from the available cooperatives as per the government procedure Procurement of livestock (sheep and goat) should be done from local market/farmers available in the woreda Advice given to woredas to follow government bid process for any construction work planned by the project Frequent visits required to woredas to provide onsite technical support |

PRIORITIES FOR THE NEXT REPORTING PERIOD FEBRUARY – JULY 2021

Below is a summary and details of the priorities for the next reporting period (for Key and Non-Key Experts)

1. Establishment of Project Steering Committee and first meeting

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2. Support to SNNPR & Sidama regions to approve / establish Contingency Funds Regulations (that are currently reviewed by the regional cabinets, respectively).
3. Develop framework for automation of and development of methodology for reviewing Woreda Disaster Risk Profiles (ongoing)
4. Collect and collate details of major projects and define areas of collaboration and synergies per region (mapping out details and available on NDRMC website)
5. Develop framework for harmonization of early warning systems in Ethiopia
6. Organize the international learning tour between Kenya and Ethiopia disaster management institutions (**postponed twice**)
7. Mainstreaming disaster risk reduction and climate change adaptation in national development planning (**working closely with other projects**);
8. Scale up DRR coordination at federal and regions
9. TAT will support NDRMC to collect and collate DRR actions and achievements post 2015 Sendai Framework for presentation in the Africa continent programme of action and during the upcoming International Conference on DRR in May 2021.

Table 4: Details of priorities for August 2021 – January 2022

| Results/ Activities | Responsible | Specific Actions per result areas | A | S | O | N | D | J |
|--|---------------------------------|---|---|---|---|---|---|---|
| Result 1: Improved implementation capacity of the DRM institutions. Facilitation of tools and methodologies for improved planning, implementation and M&E of the three grants. | | | | | | | | |
| R1.A1 | TL KE2 KE3 KE4 NKEs | Support for institutional DRM institutions and contribute to the design of operational plans for resource mobilization patterns: <ul style="list-style-type: none"> • Conduct needs assessment of resource mobilization needs at NDRMC and regions • Collate funding streams for DRM in Ethiopia • Develop a resource mobilization guideline | | | | | | |
| R1.A2 | NKEs | Advice and assistance on project financial management and grant contract management issues related to the EU grants: <ul style="list-style-type: none"> • Organize EU guidelines training and on job support to grant managers (NDRMC/Regions) | | | | | | |
| R1.A3 | TL KE2 KE3 KE4 | Developing capacity building and training plans for the relevant staff of all concerned DRM institutions <ul style="list-style-type: none"> • Coordinate with other stakeholders to actualise the training findings (from the training needs assessment report) | | | | | | |

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| Results/ Activities | Responsible | Specific Actions per result areas | A | S | O | N | D | J |
|------------------------|---------------------------------|---|---|---|---|---|---|---|
| R1.A4 | TL KE2 KE3 KE4 | Advice on the definition of specific preparedness and early response intervention packages including the needs of women. <ul style="list-style-type: none"> Conduct gender responsive preparedness and early response interventions (for DRR implementation and contingency funds) | | | | | | |
| R1.A5 | TL KE2 KE3 KE4 | Strengthening of capacity of community-level planning structures & contribute to mainstream DRR activities & mechanisms: <ul style="list-style-type: none"> Conduct field missions to support community level planning structures in mainstreaming DRR into Woreda annual development planning. | | | | | | |
| R1.A6 | TL KE2 KE3 KE4 NKEs | Support for the elaboration of Regional Disaster Preparedness Strategy and Investment Plans (DPSIP) <ul style="list-style-type: none"> Conduct joint field missions with local experts and project staff (BRE/FAO/CSM-PSNP/RiPA north and south) and support to regions to develop regional disaster preparedness and investment plans. | | | | | | |
| R1.A7 | TL KE2 KE3 KE4 NKEs | Support the DRR and contingency funds in SNNP and Somali Regions, and strengthen the ones in Oromia and Amhara <ul style="list-style-type: none"> Support Sidama and SNNP regions in establishment of Contingency Funds regulations. Support regions to activate the use of contingency funds Lobby for regions to allocate CF match funds | | | | | | |
| R1.A8 | TL KE2 KE3 KE4 NKEs | Advice local experts mobilized by the Regions on managerial and administrative issues related to the Contingency Funds <ul style="list-style-type: none"> Training local experts and regional commissioners on managerial and administrative issues related to use of contingency funds. Review proposals for use of contingency funds | | | | | | |
| R1.A9 | TL KE2 KE3 | Contribute to the preparation and the regular update of the Woreda Disaster Risk Profiles (WDRPs) <ul style="list-style-type: none"> As part of task force and secretariat, facilitate review of the methodology for development of WDRPs | | | | | | |

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| Results/ Activities | Responsible | Specific Actions per result areas | A | S | O | N | D | J |
|---|---------------------------------|--|---|---|---|---|---|---|
| | KE4 | <ul style="list-style-type: none"> Recruit STE to support automation and piloting WDRPs | | | | | | |
| R1.A10 | TL KE2 KE3 KE4 | Support the establishment of a "DRM Capacity Development Facility" at NDRMC and Regional DRM agencies: <ul style="list-style-type: none"> Link with DRM University, NDRMC and regions at the Universities to review the viability of establishment of DRM Capacity Development Facility in Ethiopia. | | | | | | |
| R1.A11 | TL KE2 KE3 KE4 NKEs | Development of annual work-plans and timely implementation. Hold 2 SC meeting per year. Production of reports on time <ul style="list-style-type: none"> Hold NDRMC/Regions contract managers/EU task force meeting Lead in establishment of Project Steering Committee (PSC) and hold at least one PSC meeting | | | | | | |
| Result 2: Coordination and synergies: Improved coordination of all stakeholders involved in preparedness and early response. Harmonization and synergies with flagship programmes having DRM activities) and their integration in the Woreda Development Plans. | | | | | | | | |
| R2.A1 | TL KE2 KE3 KE4 | Reinforcing the efficiency of the DRM coordination framework <ul style="list-style-type: none"> Coordinate NDRRCP meetings and reporting Establish DRR Coordination in all regions Organize EU DDRM projects team quarterly coordination meetings (develop ToR) Preparing a consolidated annual report for the EU DDRM covering overall progress (2020- 2021) and share all useful project specific document internally/externally | | | | | | |
| R2.A2 | TL KE2 KE3 KE4 | Liaise regularly with other key stakeholders involved in DRM/DRR <ul style="list-style-type: none"> Organize a mid-term EU DDRME project review Conduct regular DRR Coordination meetings | | | | | | |
| R2.A3 | TL KE2 | Contribute to the EWS functions and strengthening of the coordination mechanisms at different levels to ensure proper and timely response to the incoming disaster | | | | | | |

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| Results/ Activities | Responsible | Specific Actions per result areas | A | S | O | N | D | J |
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| | KE3 KE4 | | | | | | | |
| R2.A4 | TL KE2 KE3 KE4 | Support the establishment and the functioning of the project's Steering Committee - Hold the first PSC in November 2021 | | | | | | |
| Results 3: Policy dialogue and international DRM agenda: the improved capacity to maintain high-level policy dialogue on DRM within Ethiopia and internationally, i.e. Sendai framework, IGAD, AU, the Africa regional strategy for DRR and others. | | | | | | | | |
| R3.A1 | TL KE2 KE3 KE4 - Lead | Support analysis & production of communication materials of the DRM institutions to conduct high-level policy dialogue | | | | | | |
| R3.A2 | TL KE2 KE3 KE4 | Provide advice and options regarding the DRM Strategy, concept notes and policy reform | | | | | | |
| R3.A3 | TL KE2 KE3 KE4 | Advice on DRM/DRR policy direction & implementation and contribute to overall organizational and sector strategies | | | | | | |
| R3.A4 | TL KE2 KE3 KE4 | Facilitate policy dialogue between NDRMC and other stakeholders involved in DRM implementation | | | | | | |
| Result 4: Improve DRM knowledge management in Ethiopia; awareness, communication, research, databases, website, IT, IMS, innovation. | | | | | | | | |

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| Results/ Activities | Responsible | Specific Actions per result areas | A | S | O | N | D | J |
|------------------------|-------------------------|---|---|---|---|---|---|---|
| R4.A1 | KE4 TL | Harmonization of the DRM system and advice on the IT specifications, the capacity needs and the system constraints | | | | | | |
| R4.A2 | KE4 | Development of M&E and Knowledge management, organizing events and mobilization of resources for planning & implementation | | | | | | |
| R4.A3 | KE4 | Improve the Status & Usability of Woreda Disaster Risk Profiling IMS at NDRMC and Regional Websites | | | | | | |
| R4.A4 | KE4 | Contribute evidence-base for decision making, high-quality interventions, promote research and innovation relevant to all DRM pillars, monitor and evaluate progress towards the goal of DRM SPIF | | | | | | |
| R4.A5 | TL | Support/advise to DRMC Directors on strategic management matters | | | | | | |
| R4.A6 | TL KE2 KE3 KE4 | Support the setting of a single Early Warning System (EWS) compatible with natural disasters and food security crisis | | | | | | |



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